



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, JUNE 25, 2024
7 P.M. IN THE COUNCIL CHAMBERS

Navigable Agenda

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on June 11, 2024

B. Minutes of the City Council Work Session on June 18, 2024

3. ADOPT THE AGENDA *(No item of business shall be considered unless it appears on the agenda for the meeting. The Mayor or Councilmembers may add items to the agenda prior to adoption of the agenda.)*

4. CONSENT AGENDA *(Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless the Mayor or a Councilmember so requests, in which event, the item will be removed from the consent agenda and considered under New Business.)*

- A. Resolution authorizing execution of a water efficiency grant agreement with the Metropolitan Council
- B. Resolution authorizing execution of a Minnesota Historical & Cultural Heritage grant agreement with the Minnesota Historical Society
- C. Resolution authorizing execution of a memorandum of understanding with the Local 49 – Public Works Union
- D. Resolution renewing the Community Development Block Grant and Home Investment Partnerships Act Programs joint cooperative agreement with Ramsey County
- E. Resolution authorizing execution of a license agreement for use of public land with the Cottage Park Homeowner’s Association

5. VISITORS AND PRESENTATIONS

A. White Bear Lake Conservation District Annual Update and 2025 Budget

6. PUBLIC HEARINGS

Nothing Scheduled

7. UNFINISHED BUSINESS

Nothing Scheduled

8. NEW BUSINESS

A. Ward 2 Parking Restrictions

B. School Resource Officer Agreement

9. DISCUSSION

Nothing scheduled

10. COMMUNICATIONS FROM THE CITY MANAGER

11. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, JUNE 11, 2024
7 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Dan Louismet called the meeting to order at 7:01 p.m. The City Clerk took attendance for Councilmembers Kevin Edberg, Steven Engstran, Heidi Hughes, Bill Walsh, and Andrea West. Staff in attendance were City Manager Lindy Crawford, Public Works Director/City Engineer Paul Kauppi, City Attorney Dave Anderson, and City Clerk Caley Longendyke.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on May 28, 2024

It was moved by Councilmember **Engstran**, seconded by Councilmember **West**, to approve the minutes. Motion carried unanimously.

B. Minutes of the City Council Work Session on May 28, 2024

It was moved by Councilmember **Engstran**, seconded by Councilmember **West**, to approve the minutes. Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Engstran**, seconded by Councilmember **Edberg**, to approve the agenda. Motion carried unanimously.

4. CONSENT AGENDA

- A. Accept minutes: April Parks Advisory Commission, April Environmental Advisory Commission, April White Bear Lake Conservation District, May Planning Commission
- B. Resolution authorizing a Joint Powers Agreement with White Bear Township for Park Street watermain interconnection **Res. No. 13371**
- C. Resolutions approving an Easement Agreement and Construction Maintenance Agreement with BNSF for a traffic signal at 8th Street and Highway 61 **Res. No. 13372 and Res. No. 13373**

It was moved by Councilmember **Engstran**, seconded by Councilmember **Walsh**, to approve the consent agenda. Motion carried unanimously.

5. VISITORS AND PRESENTATIONS

Mayor Louismet introduced Dave Anderson from Kennedy & Graven. He is stepping in as the new City Attorney following the departure of Troy Gilchrist. City Attorney Anderson shared information about himself and said he looks forward to working with the City.

6. PUBLIC HEARINGS

Nothing scheduled.

7. UNFINISHED BUSINESS

Nothing scheduled.

8. NEW BUSINESS

Nothing scheduled.

9. DISCUSSION**A. Trailer Parking in Ward 2 Neighborhoods**

Public Works Director/City Engineer Kauppi provided an overview of trailer parking conditions throughout the neighborhoods in Ward 2 adjacent from the White Bear Lake shoreline. Trailer parking between Stewart Avenue and Lake Avenue has been restricted to varying extents since 2001. The restrictions allow for control of where overflow boat trailers can be parked when the Matoska boat launch lot is full. Several changes were approved by Council in 2003 and 2005 to help remedy issues as they arose. Since the original restriction and amendments from the early 2000's, the streets in the area have mostly been reconstructed with curb and gutter, resulting in trailers not being able to park slightly off the road onto the shoulder and taking up more room in the street.

On several streets with narrower widths, with trailer parking on one side and parked cars along the other, the ability for vehicles to drive in between becomes nearly impossible, creating safety and mobility issues. In addition, boat trailers have become wider and staff has seen an increase in boats being launched into White Bear Lake. Upon staff review of the existing restrictions and street widths, staff recommends a series of changes to help mitigate safety and mobility issues created by boat trailer parking. Director Kauppi reviewed the current and proposed restrictions. In summary, the proposed restrictions involve segments of 8th, 9th, 10th and 11th Street, with no parking on the north side and no trailer parking on the south side.

Mayor Louismet asked if the issue is limited to boat trailers or if there is a broader issue with parking volume. He asks the question because the proposed parking restrictions will affect residents, including their guests, who live along and park on streets. Director Kauppi said there is a broader issue with parking, because general vehicle parking on both sides of the street only allows for eight feet of clearance, which affects access for emergency vehicles. Mayor Louismet asked about logistics of communicating the proposed changes to neighborhood residents and a timeline for getting signs installed. Director Kauppi said the City Council would need to approve the parking restrictions via resolution and signs could be made and installed within the following few weeks. For a communication plan, he said it depends how formal of a process the City Council wants for the public. A formal public hearing requires a newspaper publication with 10-days' notice. Councilmember Walsh asked if the overflow trailer parking is exclusively from Matoska Park or if there is some from the nearby Ramsey County boat launch. Director Kauppi said most of it is from Matoska Park, due to the limited parking spots.

Councilmember Hughes expressed support for the proposed restrictions and requested that notice be sent to residents as soon as possible. City Manager Crawford referenced

Councilmember Hughes' comment about parking occurring on Highway 96, and wondered if there were additional streets north of 11th Street that need to be addressed. Staff will review the area and respond accordingly. Councilmember Edberg asked about the general impact of parking restrictions for visitors of the area who frequent businesses. He also asked if the previous street reconstruction should have allowed for more street space. Director Kauppi explained that right-of-way access and setbacks for garages and homes needed to be considered. Wider streets would have required on-street parking for residents because driveways would have been too small. Mayor Louismet addressed Councilmember Edberg's first question, saying people with boat trailers most likely aren't frequenting downtown businesses, but acknowledged it should be part of the discussion. While it can be a factor in the discussion, he said the primary concern should be quality of life for residents who live in that area.

When discussing a scheduled public hearing, City Manager Crawford sensed the Mayor and City Council's desire for urgency, and brought attention to the length of time it will take to publish a public hearing notice in the paper, and allow for 10-days' notice. Mayor Louismet shared his preference for a more informal process in order to send out notice immediately, have this brought back to the June 25 City Council meeting, and directed staff to mail the notice more broadly, beyond the affected blocks. Councilmember Edberg suggested sending the notice to the Chamber of Commerce and Downtown Main Street, Inc.

10. COMMUNICATIONS FROM THE CITY MANAGER

City Manager Crawford shared upcoming events, including Manitou Days and Marketfest. There will be a ribbon cutting for the South Shore / Lake Links Trail and the first of three events for Fridays with Firefighters. She shared that the City is selling magnets and stickers that don the City's distinguishable water tower. She reminded City Council of a scheduled tour of the Lochner, a new apartment property, with the Planning Commission. She announced that she will not be in attendance at the June 26 regular meeting, and that Assistant City Manager Rick Juba will sit in her place.

11. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to adjourn the regular meeting at 7:33 p.m. Motion carried unanimously.

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



**CITY COUNCIL
WORK SESSION MINUTES
6 P.M., TUESDAY, JUNE 18, 2024
CITY HALL 2ND FLOOR BOARD ROOM**

Mayor Louismet opened the meeting at 6:05 p.m. Councilmembers in attendance included: Kevin Edberg, Heidi Hughes, Bill Walsh and Andrea West. Staff members in attendance included: City Manager Lindy Crawford, Assistant City Manager Rick Juba, Finance Director Kerri Kindsvater and Assistant Finance Director Jessica Saari.

1. City of Oakdale Communications Briefing

City Manager Crawford explained that during the 2024 budget preparation process staff recommended the addition of a communications specialist position. Ultimately, this position was removed from the budget by the Council in December 2023.

As part of this continued discussion, staff invited Mayor Kevin Zabel, City Administrator Chris Volkens, and Communications Manager Lisa Pulkrabek from the City of Oakdale to give a brief overview of how they implemented communications staff into their operation and the benefits and challenges it has brought to their organization and community.

The communications specialist position will be included in the proposed 2025 budget. The Council will further deliberate the inclusion of the position during the annual budget review process later in the fall.

2. Long-Range Financial Planning / Capital Improvement Plan

City Manager Crawford discussed that each year, Council and staff hold a work session to discuss the Capital Improvement Plan (CIP) and Financial Management Plan (FMP). Staff has implemented feedback received over the past year to improve the budget process going forward. The biggest change is moving this work session from April to June in order to streamline discussions and improve productivity.

The City utilizes a CIP and a FMP in its long-range planning efforts when creating the annual budgets. The CIP identifies capital and infrastructure needs for each department in the City and is analyzed annually to verify the necessity of purchases, condition of equipment, and overall priorities.

The FMP allows the City to align its financial capacity with its long-term services to meet capital and infrastructure objectives. The FMP is updated annually to analyze forecasted revenue sources and fund balances to ensure compliance within optimal fund balance levels and bandwidths as set by Council and recommendations of the State Auditor.

Staff and Council reviewed the 2025 - 2029 CIP projects in the Equipment Acquisition, Municipal

Building, Park Improvement and Pavement Management Funds to ensure alignment with the City's Strategic Plan and long range planning best practices. Planned projects to be funded with American Rescue Plan Aid (ARPA) were also discussed. The Council did not suggest any changes be made to the 2025 - 2029 CIP or ARPA projects.

Aligning with recommendations made in previous years, Director Kindsvater and City Manager Crawford recommended that the use of Local Government Aid (LGA) be directed towards capital expenditures instead of operational expenditures. There was a consensus amongst the Council to begin reallocating LGA from the General Fund to the CIP at a rate of \$248,000 per year. Director Kindsvater discussed the 2023 General Fund surplus and recommended \$1,100,000 be put towards CIP items in 2025. There was overall consensus amongst the Council that this recommendation was acceptable, and will require further review once the General Fund budget is developed.

The Council shared their appreciation of staff for conservative budget practices and high level of scrutiny when evaluating and preparing the annual budgets.

Adjourned at 9:05 PM



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Paul Kauppi, Public Works Director / City Engineer
Date: June 14, 2024
Subject: Metropolitan Council Clean Water Fund Grant Agreement

SUMMARY

The City Council will consider adopting a resolution accepting a \$12,000 water efficiency grant from the Metropolitan Council and authorizing the City Manager to execute the grant agreement.

BACKGROUND INFORMATION

Pursuant State Statute 465.03 – Gifts to Municipalities, any city may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

Since 2016, the City has been participating in the Metropolitan Council's Water Efficiency Grant program with the. Staff applied for \$16,000 and received \$12,000 for another two-year grant award running July 1, 2024 – June 30, 2026. The City is required to provide a 20% match in funds which comes from the Water Fund and in the form of staff time to administer the program. The grant program consists of offering White Bear Lake property owners \$200 rebates for high flow toilets that have been replaced with WaterSense certified toilets flushing 1.28 GPF or less.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute a Water Efficiency Grant agreement with the Metropolitan Council.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION AUTHORIZING THE WATER EFFICIENCY GRANT AGREEMENT BETWEEN THE METROPOLITAN COUNCIL AND THE CITY OF WHITE BEAR LAKE

WHEREAS, the City of White Bear Lake seeks to reduce public utility water consumption; and

WHEREAS, the City of White Bear Lake applied for and was awarded a \$12,000 Water Efficiency Grant through the Metropolitan Council that is funded by the Clean Water Land and Legacy Amendment; and

WHEREAS, participation in this grant requires a 20% match of funds from the City, which comes out of the City's Water Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Manager is authorized and hereby directed to execute the Water Efficiency grant agreement with Metropolitan Council for a term of July 1, 2024 through June 30, 2026.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Lindy Crawford, City Manager
Date: June 25, 2024
Subject: Minnesota Historical and Cultural Heritage Grant Agreement

SUMMARY

The City Council will consider adopting a resolution accepting a Minnesota Historical & Cultural Heritage Grant and authorizing the City Manager to enter into a grant agreement Minnesota Historical Society.

BACKGROUND INFORMATION

Pursuant State Statute 465.03 – Gifts to Municipalities, any city may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

Once the Public Safety Facility Renovation and Expansion project is complete the LaFrance fire truck will be permanently on display for the public to enjoy as well as public interpretive panels dictating the history of the LaFrance and White Bear Lake Fire Department.

The Minnesota Historical Society offers grants through its Historical and Cultural Heritage Grants program – also known as Legacy Grants – to provide financial support for projects focused on preserving and enhancing access to Minnesota's historical and cultural resources. The state-funded program is made possible by the Arts and Cultural Heritage Fund using sales tax revenue resulting from the Clean Water, Land, and Legacy amendment.

In partnership with the White Bear Lake Area Historical Society, the City applied for the competitive program and was awarded a grant in the amount of \$6,644 to assist with the costs of the interpretive panels. The City will provide matching funds in the amount of \$6,560 for staff time and installation costs to execute the project.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution accepting a Minnesota Historical & Cultural Heritage Grant and authorizing the City Manager to enter into a grant agreement Minnesota Historical Society.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION ACCEPTING A MINNESOTA HISTORICAL AND CULTURAL HERITAGE GRANT FROM THE MINNESOTA HISTORICAL SOCIETY AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT

WHEREAS, the City of White Bear Lake is authorized to accept grants pursuant to State Statute 165.03; and

WHEREAS, upon completion of the Public Safety Facility Renovation and Expansion project, the LaFrance fire truck will be permanently on display for the public to enjoy as well as public interpretive panels dictating the history of the LaFrance and White Bear Lake Fire Department; and

WHEREAS, the Minnesota Historical Society offers grants to provide financial support for projects focused on preserving and enhancing access to Minnesota's historical and cultural resources, and to support projects of enduring value for the cause of history and historic preservation across the state; and

WHEREAS, the City applied for and was awarded a Minnesota Historical and Cultural Heritage Grant of \$6,644, which covers the costs of banner design and creation, with a match from the City in the amount of \$6,560.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that the City accepts the Minnesota Historical and Cultural Heritage Grant from the Minnesota Historical Society.

BE IT FURTHER RESOLVED that the City Council of the City of White Bear Lake, Minnesota hereby authorizes the City Manager and Mayor to enter into a grant agreement with the Minnesota Historical Society.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Rick Juba, Assistant City Manager
Date: June 25, 2024
Subject: Memorandum of Understanding with the Local 49 – Public Works Union

SUMMARY

The City Council will consider adopting a resolution authorizing the Mayor and City Manager to execute a Memorandum of Understanding (MOU) with the Local 49 - Public Works Union acknowledging the addition of a facilities maintenance position within the Parks Division.

BACKGROUND INFORMATION

The 2024 budget included the addition of a facilities maintenance position within the Parks Division of Public Works. Adding a position requires acknowledging the appropriate pay grade within the Local 49 – Public Works Union labor agreement through a memorandum of understanding (MOU). The Union is aware of the new position and has accepted the terms of the MOU, making the document ready for execution by the City Manager after City Council approval.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to execute an MOU with the Local 49 – Public Works Union acknowledging the addition of a facilities maintenance position within the Parks Division.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49 – PUBLIC WORKS
ACKNOWLEDGING THE ADDITION OF A POSITION**

WHEREAS, the current collective bargaining agreement between the City of White Bear Lake (the “City”) and the International Union of Operating Engineers, Local 49 (the “Union”) is approved from January 1, 2023 and December 31, 2025; and

WHEREAS, the City of White Bear Lake has added a new facilities maintenance position within the Parks Division of the Public Works Department; and

WHEREAS, the City and the Union agree that the position will be placed, in Attachment A of the current collective bargaining agreement, within the same pay grade as Maintenance Tech – Horticulture, Sewer, Turf, Water and Mechanic.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, that the City Manager is hereby authorized to execute a Memorandum of Understanding acknowledging the new position within the current collective bargaining agreement.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Tracy Shimek, Housing & Economic Development Coordinator
Date: June 25, 2024
Subject: Ramsey County Community Development Block Grant (CDBG) and Home Investment Partnerships Act Programs (HOME) Joint Cooperative Agreement

SUMMARY

The City Council will consider adopting a resolution continuing the City's participation in a joint cooperative agreement with Ramsey County Community Development Block Grant and Home Investment Partnerships Act Programs.

BACKGROUND INFORMATION

Since 1985, the City has partnered with Ramsey County and other municipalities throughout the County to qualify for and secure Community Development Block Grant (CDBG) funds for eligible housing and community development activities. This partnership is memorialized in a joint cooperative agreement. Since 1992, the Home Investment Partnerships Act (HOME) program has also been a resource for the County. Ramsey County's eligibility for both programs, funded by The United States Department of Housing and Urban Development (HUD), and the actual dollar amount received are based on the total population of jurisdictions choosing to participate.

As a result of the joint cooperative agreement with Ramsey County, the City has benefited from the investment of CDBG funds in numerous ways. Some examples of past uses of CDBG funding include the following:

- Capital improvements at Pioneer Manor
- Land acquisition for the Habitat for Humanity homes
- Support for food resources and building improvements for the White Bear Area Food Shelf
- Construction of accessible restrooms at Yost Park
- "Rambler Revolution" demonstration project
- Extension of sewer and water utilities to serve low and moderate income neighborhoods
- Accessibility and capital improvements to local group homes

The HOME funds, which are used exclusively for affordable housing, have resulted in the

addition of several large-scale rehabilitation projects, the new construction of affordable rental units, and expanded homeownership opportunities in suburban Ramsey County for families.

HUD requires that all participants be notified of the following:

1. If a city chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program (Small Cities) while part of the urban county;
2. If a city is part of the urban county, it is also a participant in the HOME program; and
3. If a city elects to “opt-out,” it may not have an opportunity to participate with the urban county for the next three years.

The joint cooperative agreement provides for automatic renewal of the agreement every three years unless a city notifies the County in writing by June 28, 2024 that they wish to opt out. Given the positive impact CDBG funded projects have had in the White Bear Lake community, City staff recommends renewal of the agreement.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution continuing the City’s participation in a joint cooperative agreement with Ramsey County Community Development Block Grant and Home Investment Partnerships Act Programs.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION AUTHORIZING CONTINUED PARTICIPATION IN THE JOINT COOPERATIVE AGREEMENT WITH RAMSEY COUNTY FOR THEIR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP ACT PROGRAMS

WHEREAS, suburban Ramsey County is defined as an Entitlement Urban County under Title I of the Housing and Community Development Act of 1974; and

WHEREAS, suburban Ramsey County is eligible for an annual allocation of Community Development Block Grant (“CDBG”) funds through the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, the City of White Bear Lake, as a suburban Ramsey County municipality, has participated in the Joint Cooperative Agreement since 1985; and

WHEREAS, the City and its residents have benefited from participation in the Ramsey County programs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that it hereby authorizes the continued participation in the Joint Cooperative Agreement with Ramsey County for their Community Development Block Grant and Home Investment Partnerships Act Programs.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Rick Juba, Assistant City Manager
Date: June 25, 2024
Subject: Cottage Park License Agreement for use of Public Land

SUMMARY

The City Council will consider adopting a resolution authorizing the Mayor and City Manager to execute a license agreement with the Cottage Park Homeowner's Association.

BACKGROUND INFORMATION

The Cottage Park Homeowner's Association has maintained exclusive use of three city owned strips of land for several decades. Two of these parcels are ten feet (10') wide and the other five feet (5') wide. They are located between Cottage Park Road and White Bear Lake (see attached Exhibit B). The two 10' wide parcels contain stairs to the lakeshore and are utilized for the Association's docks, which are permitted through the White Bear Lake Conservation District.

The three parcels were tax forfeited and eventually owned by White Bear Township. The City was deeded the land by the Township after annexation around 1985. The use of these parcels has been consistent as far back as staff has been able to research. These parcels are surrounded by residential homes in the cottage park neighborhood. Outside of the streets, which are narrow, there is no public parking or facilities that would support public use of these parcels.

Under the advisement of the City Attorney, staff has been working to formalize these traditionally casual arrangements for use of city owned property by entering into license agreements. These agreements allow both parties to clearly outline responsibilities and liabilities. It also allows the City to terminate the agreement upon a 30-day notice. No compensation is involved, however, the Homeowner's Association is required to additionally insure the City for occurrences taking place on the subject property.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to execute a license agreement with the Cottage Park Homeowner's Association.

ATTACHMENTS

Resolution
 Exhibit B – Cottage Park Parcels

RESOLUTION NO.

**RESOLUTION APPROVING A LICENSE AGREEMENT WITH
THE COTTAGE PARK HOMEOWNER'S ASSOCIATION**

WHEREAS, the Cottage Park Homeowner's Association ("Association") utilizes City of White Bear Lake owned property located between Cottage Park Road and White Bear Lake for neighborhood use; and

WHEREAS, for approximately 40 years, the Association has maintained improvements on said property and utilized it for exclusive neighborhood lake access; and

WHEREAS, the Association desires to continue utilizing the property as described; and

WHEREAS, the City finds there to be no public parking or facilities to support public use of the property; and

WHEREAS, the City utilizes license agreements to memorialize certain agreements where outside entities utilize or improve public property; and

WHEREAS, license agreements set parameters for specific use of public property, liability, and responsibility for associated costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that the Mayor and City Manager are hereby authorized to execute a license agreement with the Cottage Park Homeowners Association for use of City property located between Cottage Park Road and White Bear Lake.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

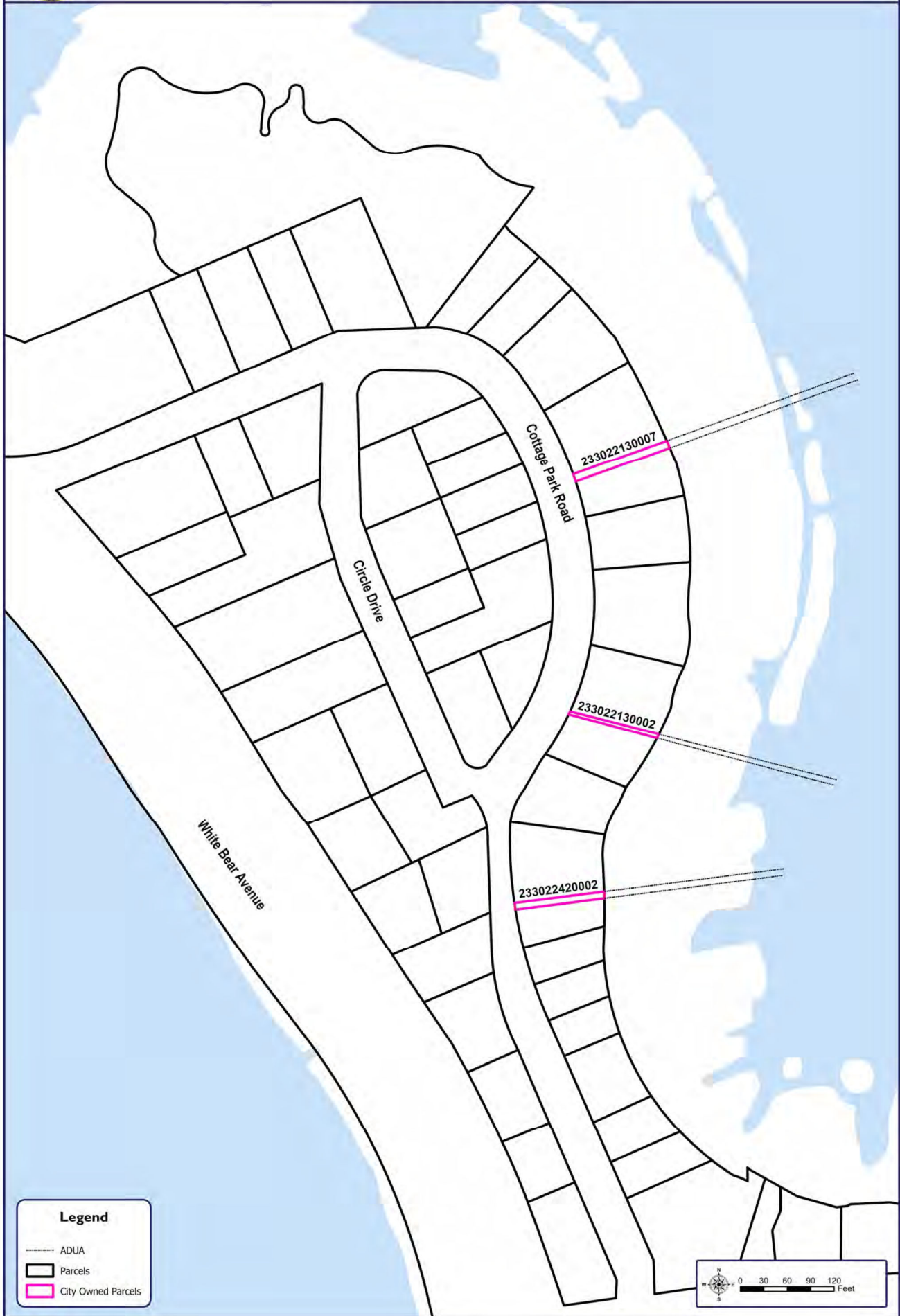
ATTEST:

Caley Longendyke, City Clerk



Exhibit B - Cottage Park Parcels

City of White Bear Lake





City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Lindy Crawford, City Manager
Date: June 25, 2024
Subject: **WBLCD 2025 Budget**

SUMMARY

The City Council will receive a presentation from White Bear Lake Conservation District (WBLCD) Board representatives Mike Parenteau and Scott Costello regarding the 2025 WBLCD budget. Parenteau and Costello represent the City of White Bear Lake on the WBLCD Board.

BACKGROUND INFORMATION

Per State Statute, the WBLCD is required to submit their annual budget to member cities for review and comment. Cities are not required to approve the budget.

The City's 2025 WBLCD assessment will be 21,679.43, and the 2024 assessment was \$13,169.24.

RECOMMENDATION

Receive the presentation, review the budget and ask questions. No formal action is required.

ATTACHMENTS

2023 End-of-Year Financial Report
2024 YTD and Financial Report
2025 WBLCD Budget & Community Assessments



White Bear Lake Conservation District • 4701 Highway 61 • White Bear Lake, MN 55110 • Telephone (651) 429-8520
Email: wblcd@msn.com • Website: wblcd.org

April 5, 2024

Lindy Crawford
Manager
City of White Bear Lake
4701 Hwy 61 N.
White Bear Lake, MN 55110

RE: 2023 WBLCD End of Year Financials and Annual Report

Enclosed are the White Bear Lake Conservation District's End of Year Financial Reports and Annual Report for fiscal year 2023.

If you have any questions, please contact District Treasurer Mike Parenteau at mparenteau@wblcd.org.

Sincerely,

A handwritten signature in blue ink that reads "Cheri Howe". The signature is written in a cursive style.

Cheri Howe
Administrator
White Bear Lake Conservation District

cc: Mike Parenteau, Treasurer, WBLCD

encl: 2023 Balance Sheet, Operating Statement and Budget Performance,
Cumulative Total Assets Balance Summary, and Annual Report



2023 Annual Report

WBLCD Mission Statement: *White Bear Lake is the focal point of our community. The lake is highly valued for its aesthetic, recreational, commercial, environmental, aquatic life, and fish and wildlife qualities. These qualities and values should be protected and preserved for present and future generations.*

White Bear Lake is a 2,416-acre suburban lake in the State of Minnesota and lies within both Ramsey County and Washington County. It is the largest lake within the Twin Cities metropolitan area, and has a maximum depth of 83 ft. White Bear Lake is within the Rice Creek Watershed District (RCWD), which monitors water quality annually. Recent monitoring of 32 lakes in the RCWD shows that White Bear Lake has the lowest phosphorus and algae levels, and one of the highest water clarity levels. It is considered to be one of the healthiest lakes within the RCWD.

The White Bear Lake Conservation District (WBLCD) was formed by the State of Minnesota in May 1971 as a special district governmental unit to take care of the body of water known as White Bear Lake. The Act granted the WBLCD extensive powers, which it exercises sparingly, as it collaborates with other agencies that also make rules and regulations regarding the lake.

The WBLCD is governed by a 10-member volunteer Board of Directors made up of two representatives appointed by the City Councils of the five municipalities that border White Bear Lake (White Bear Lake, White Bear Township, Dellwood, Mahtomedi and Birchwood). Officers are: Bryan DeSmet, Chair; Meredith Walburg, Vice Chair; and Mike Parenteau, Treasurer-Secretary. The Board is responsible for implementing the WBLCD Management Plan. A lake use study is planned for 2024 and will be the basis of an updated management plan.

During 2023, the following activities were carried out by the White Bear Lake Conservation District:

- Reimbursed participating municipalities for treatment of swimmer's itch.
- Collaborated with the Mahtomedi Boy Scout Troop 89 to host the annual lake cleanup day March 11, 2023. However, due to snowstorms, the event was cancelled and volunteers were tasked to cleanup on their own when they could.
- Applied and received a \$6,750 cost-share grant from the DNR AIS Control Grant Program to survey and treat Eurasian watermilfoil (EWM).
- Contracted the services of Blue Water Science to conduct a survey and assessment of EWM in June 2023.
- Contracted the services of Lake Management for the treatment of EWM in 47 acres on July 18.
- Collaborated with the University of Minnesota to survey the lake for invasive phragmites in Fall 2023.
- Contracted the services of Lake Management for treatment of invasive phragmites on October 11.
- Placed, monitored, and removed shallow water and no wake buoys, and created a buoy location map.
- Contracted with the Ramsey County Sheriff's Water Patrol to provide supplemental monitoring and enforcement of safety concerns on the lake.

- Collaborated with the MN Department of Natural Resources (DNR) conservation officer to provide enforcement of safety concerns on the lake.
- Collaborated with the DNR to create a permit monitoring process.
- Implemented a Lake Use Study working group to prepare a proposal for bid on the 2024 project.
- Implemented an Ordinance Review working group to analyze WBLCD ordinances for continuity.
- Contracted with MMKR to conduct an internal audit for the year ending 2020 which resulted in a clean and excellent rating.
- Participated in the Rick Creek Watershed District's Community Resilience Building Workshop Series in February and March to identify opportunities to build resilience in the watershed related to local climate change.
- Participated in the DNR's North & East Metro Groundwater Management Area Meeting in June.
- Collaborated with the DNR to manage permits with commercial marinas.
- Conducted a survey to identify the Ordinary High Water Level (OHWL) and Authorized Dock Use Areas (ADUA) in Commercial Bay to establish a data baseline and ensure navigational safety.
- Updated the 2024 license fee schedule and streamlined commercial and noncommercial single- and multi-user dock permit applications for ease of use.
- Processed, managed and approved permit applications for five commercial marinas, 16 noncommercial single- and multi-user dock users, and nine events and lake use activities.
- Facilitated conflict resolution between shoreline property owners and marinas regarding dock and navigational issues.
- Monitored transient watercraft rental operations for safety and permit compliance.
- Increased WBLCD communications to municipalities and constituents through its website, Facebook, Instagram, emails, and the White Bear Press.
- Established WBLCD email addresses for Board of Directors for constituent communications.
- Collaborated with the White Bear Press, in its new *The Laker* publication, to provide lake users, area residents, and lakeshore property owners with WBLCD information, lake use regulations and conservation measures.
- Established a connection with the Lake Minnetonka Conservation District to share information regarding governance and lake safety issues.

Submitted for the WBLCD
 Bryan DeSmet, Chair
 February 20, 2024

**White Bear Lake Conservation District
Balance Sheet
As of December 31, 2023**

	<u>12/31/2023</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · US Bank Checking	\$ 180,874.49
1411 · Royal Credit Union Money Market	51,725.96
1412 · Royal Credit Union Savings	5.01
Total Checking/Savings	<u>\$ 232,605.46</u>
Total Current Assets	<u>\$ 232,605.46</u>
TOTAL ASSETS	<u><u>\$ 232,605.46</u></u>
LIABILITIES & EQUITY	
Equity	
3000 Fund Balance	\$ 253,392.81
Net Income	<u>(20,787.35)</u>
Total Equity	<u>\$ 232,605.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 232,605.46</u></u>

White Bear Lake Conservation District
Operating Statement and Budget Performance
November 22 - December 31, 2023

	Nov 22 - Dec 31, 2023	Jan 1 - Dec 31, 23	Annual Budget	\$ Over/Under Budget	% of Budget
Income					
4010 · City of Birchwood Village	\$ -	\$ 1,100.18	\$ 1,100.00	\$ 0.18	100.02%
4020 · City of Dellwood	-	2,750.46	2,751.00	(0.54)	99.98%
4030 · City of Mahtomedi	-	8,159.70	8,160.00	(0.30)	100.00%
4040 · City of White Bear Lake	-	22,416.25	22,416.00	0.25	100.00%
4050 · White Bear Township	-	11,414.41	11,414.00	0.41	100.00%
4150 · License Application Fees	285.00	1,530.00	1,620.00	(90.00)	94.44%
4151 · License Unit Fees	1,420.00	45,351.00	35,700.00	9,651.00	127.03%
4200 · Interest Income	141.48	897.28	11.00	886.28	8157.09%
4300 · Misc. Income	-	162.02	-	162.02	
43000 · Government Grants	6,750.00	6,750.00	-	6,750.00	
4501 · Insurance Refunds	49.00	49.00	-	49.00	
4700 Misc. Refunds	-	0.55	-	0.55	
Total Income	\$ 8,645.48	\$ 100,580.85	\$ 83,172.00	\$ 17,408.85	120.93%
Expense					
6010 · Water Patrol Costs	\$ -	\$ 14,000.00	\$ 10,000.00	\$ (4,000.00)	140.00%
6020 · Waters Quality Test / Analysis	0.00	0.00	25,000.00	25,000.00	0.00%
6036 · EWM Plant Survey	0.00	3,750.00	3,600.00	(150.00)	104.17%
6034 EWM Treatment / Control	0.00	31,128.51	-	(31,128.51)	
6045 · Other Aquatic Plant Mgmt	1,116.00	1,116.00	1,000.00	(116.00)	111.60%
6050 · General Public Info / Education	50.00	2,024.68	5,072.00	3,047.32	39.92%
6060 · Lake Mgmt Misc	0.00	692.20	600.00	(92.20)	115.37%
6060a · Swimmers Itch Control Costs	0.00	858.00	600.00	(258.00)	143.00%
6110 · Administrative Services	4,192.50	26,174.00	21,000.00	(5,174.00)	124.64%
6111 · MN Unempl. Compensation	0.00	25.00	100.00	75.00	25.00%
6113 · US IRS	320.73	1,978.99	1,300.00	(678.99)	152.23%
6120 · Legal Services	1,000.00	12,000.00	12,000.00	-	100.00%
6130 · Insurance Premiums	0.00	1,172.00	1,000.00	(172.00)	117.20%
6140 · Misc. Professional Services	89.84	18,747.09	4,750.00	(13,997.09)	394.68%
6145 Bank Service Charges	0.00	35.00	-	(35.00)	
6151 · Unit Fee Refunds	0.00	120.00	-	(120.00)	
6210 · Office Rent	100.00	1,200.00	1,200.00	-	100.00%
6310 · Info Systems Services	205.32	2,131.50	2,000.00	(131.50)	106.58%
6320 · Info Systems Software	5.97	17.91	-	(17.91)	
6330 · Info Systems Hardware	289.98	289.98	-	(289.98)	
6410 · Office Supplies	0.00	626.44	200.00	(426.44)	313.22%
6420 Stationary Supplies	0.00	180.00	-	(180.00)	
6440 · Copying Costs	0.00	0.00	100.00	100.00	0.00%
6450 · Postage Costs	18.85	199.00	200.00	1.00	99.50%
6460 · Telephone Costs	43.26	469.20	850.00	380.80	55.20%
6470 Office Furniture	0.00	1,364.64	-	(1,364.64)	
6510 · Memberships/Seminars	0.00	100.00	2,000.00	1,900.00	5.00%
6520 · Misc. Operating Expense	253.22	418.06	-	(418.06)	
6530 · Meeting Cablecast	50.00	550.00	600.00	50.00	91.67%
Total Expense	7,735.67	121,368.20	93,172.00	-28,196.20	130.26%
Net Income	909.81	-20,787.35	-10,000.00	-10,787.35	-207.87%

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

January	2023 Budget	Actual
Actual	\$ 83,172.00 income	\$ 224.94
	\$ 93,172.00 Expenses	\$ 1,429.07
		\$ (1,204.13)
MM Acct	\$ 50,891.61	
Total Assets Begin YR		\$ 253,392.81
Total Assets End		\$ 252,188.68

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

February	2023 Budget	Actual
Actual	\$ 83,172.00 income	\$ 4,939.34
	\$ 93,172.00 Expenses	\$ 6,110.60
		\$ (1,171.26)
MM Acct	\$ 50,956.01	
Total Assets Begin YR		\$ 253,392.81
Total Assets End		\$ 252,221.55

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

March	2023 Budget	Actual
Actual	\$ 83,172.00 income	\$ 6,098.45
	\$ 93,172.00 Expenses	\$ 10,354.94
		\$ (4,256.49)
MM Acct	\$ 51,020.12	
Total Assets Begin YR		\$ 253,392.81
Total Assets End		\$ 249,136.32

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

April	2023 Budget	Actual
Actual	\$ 83,172.00 income	\$ 13,467.51
	\$ 93,172.00 Expenses	\$ 15,170.24
		\$ (1,702.73)
MM Acct	\$ 51,091.18	
Total Assets Begin YR		\$ 253,392.81
Total Assets End		\$ 251,690.08

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

May	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 62,314.88
	\$	93,172.00	Expenses	\$ 32,559.26
				\$ 29,755.62
MM Acct	\$	51,160.05		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 283,148.43

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

June	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 62,866.14
	\$	93,172.00	Expenses	\$ 37,992.90
				\$ 24,873.24
MM Acct	\$	51,231.31		
Savings Acct	\$	5.00		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 278,266.05

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

July	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 62,935.20
	\$	93,172.00	Expenses	\$ 44,730.11
				\$ 18,205.09
MM Acct	\$	51,300.37		
Savings Acct	\$	5.00		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 271,597.90

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

August	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 80,069.66
	\$	93,172.00	Expenses	\$ 80,269.15
				\$ (199.49)
MM Acct	\$	51,371.83		
Savings Acct	\$	5.00		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 253,193.32

White Bear Lake Conservation District**Cumulative total Assets Balance Summary 1996 - Present**

September	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 91,793.73
	\$	93,172.00	Expenses	\$ 87,952.93
				\$ 3,840.80
MM Acct	\$	51,443.39		
Savings Acct	\$	5.01		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 257,233.61

White Bear Lake Conservation District

Cumulative total Assets Balance Summary 1996 - Present

October	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 91,863.07
	\$	93,172.00	Expenses	\$ 92,711.64
				\$ (848.57)
MM Acct	\$	51,512.73		
Savings Acct	\$	5.01		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 252,544.24

White Bear Lake Conservation District

Cumulative total Assets Balance Summary 1996 - Present

November	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 91,935.37
	\$	93,172.00	Expenses	\$ 113,632.53
				\$ (21,697.16)
MM Acct	\$	51,584.48		
Savings Acct	\$	5.01		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 231,695.65

White Bear Lake Conservation District

Cumulative total Assets Balance Summary 1996 - Present

December	2023 Budget		Actual	
Actual	\$	83,172.00	income	\$ 100,580.85
	\$	93,172.00	Expenses	\$ 121,368.20
				\$ (20,787.35)
MM Acct	\$	51,725.96		
Savings Acct	\$	5.01		
Total Assets Begin YR				\$ 253,392.81
Total Assets End				\$ 232,605.46

White Bear Lake Conservation District

Balance Sheet

As of May 21, 2024

May 21, 2024

ASSETS

Current Assets

Checking/Savings

1010 · US Bank Checking \$ 215,872.04

1411 · Royal Credit Union Money Market 52,007.75

1412 · Royal Credit Union Savings 5.01

Total Checking/Savings \$ 267,884.80

Total Current Assets \$ 267,884.80

TOTAL ASSETS \$ 267,884.80

LIABILITIES & EQUITY

Equity

3000 - Fund Balance \$ 232,605.46

Net Income 35,279.34

Total Equity \$ 267,884.80

TOTAL LIABILITIES & EQUITY \$ 267,884.80

White Bear Lake Conservation District
Operating Statement and Budget Performance
April 17 - May 21, 2024

	Apr 17 - May 21, 2024	Jan 1 - May 21, 2024	Annual Budget	\$ Over/Under Budget	% of Budget
Income					
4010 · City of Birchwood Village	\$ 740.05	\$ 740.05	\$ 740.05	\$ -	100.00%
4020 · City of Dellwood	1,773.73	1,773.73	1,773.73	-	100.00%
4030 · City of Mahtomedi	-	5,300.36	5,300.36	-	100.00%
4040 · City of White Bear Lake	-	13,168.24	13,169.24	(1.00)	99.99%
4050 · White Bear Township	-	6,796.30	6,796.30	-	100.00%
4150 · License Application Fees	180.00	2,050.00	1,620.00	430.00	126.54%
4151 · License Unit Fees	12,006.00	25,422.00	35,700.00	(10,278.00)	71.21%
4200 · Interest Income	70.01	281.79	72.00	209.79	391.38%
4300 · Misc. Income	-	-	-	-	
43000 · Government Grants	-	-	5,000.00	(5,000.00)	0.00%
4501 · Insurance Refunds	-	-	-	-	
4700 Misc. Refunds	-	-	-	-	
Total Income	\$ 14,769.79	\$ 55,532.47	\$ 70,171.68	\$ (14,639.21)	79.14%
Expense					
6010 · Water Patrol Costs	\$ -	\$ -	\$ 14,000.00	\$ 14,000.00	0.00%
6020 · Waters Quality Test / Analysis	-	-	-	-	
6034 · EWM Treatment/Control	-	-	15,000.00	15,000.00	0.00%
6036 EWM Plant Survey	-	-	3,750.00	3,750.00	0.00%
6045 · Other Aquatic Plant Mgmt	-	-	1,000.00	1,000.00	0.00%
6050 · General Public Info / Education	50.00	250.00	3,600.00	3,350.00	6.94%
6060 · Lake Mgmt Misc	538.49	538.49	600.00	61.51	89.75%
6060a · Swimmers Itch Control Costs	-	-	700.00	700.00	0.00%
6071 Lake Use Study, Special Projects	-	-	30,000.00	30,000.00	0.00%
6110 · Administrative Services	2,282.00	11,306.50	26,208.00	14,901.50	43.14%
6111 · MN Unempl. Compensation	14.00	26.00	50.00	24.00	52.00%
6113 · US IRS	145.12	835.49	2,004.92	1,169.43	41.67%
6120 · Legal Services	1,000.00	5,000.00	12,000.00	7,000.00	41.67%
6130 · Insurance Premiums	-	(323.00)	1,700.00	2,023.00	-19.00%
6140 · Misc. Professional Services	119.47	1,363.22	8,291.00	6,927.78	16.44%
6145 Bank Service Charges	-	8.00	-	(8.00)	
6151 · Unit Fee Refunds	-	-	-	-	
6210 · Office Rent	100.00	500.00	1,200.00	700.00	41.67%
6310 · Info Systems Services	-	-	-	-	
6320 · Info Systems Software	1.99	7.96	336.00	328.04	2.37%
6330 · Info Systems Hardware	-	-	-	-	
6410 · Office Supplies	-	33.31	418.00	384.69	7.97%
6420 Stationary Supplies	-	-	-	-	
6440 · Copying Costs	-	-	50.00	50.00	0.00%
6450 · Postage Costs	42.33	181.80	445.00	263.20	40.85%
6460 · Telephone Costs	42.23	133.03	518.76	385.73	25.64%
6470 Office Furniture	-	67.33	-	(67.33)	
6510 · Memberships/Seminars	-	100.00	2,500.00	2,400.00	4.00%
6520 · Misc. Operating Expense	25.00	25.00	200.00	175.00	12.50%
6530 · Meeting Cablecast	50.00	200.00	600.00	400.00	33.33%
Total Expense	\$ 4,410.63	\$ 20,253.13	\$ 125,171.68	\$ 104,918.55	16.18%
Net Income	\$ 10,359.16	\$ 35,279.34	\$ (55,000.00)	\$ 90,279.34	64.14%

2025 WBLCD BUDGET - Final Draft

	2021 Revenue	2021 Expenditures	2022 Revenue	2022 Expenditures	2023 Revenue	2023 Expenditures	2024 Estimate Revenue	2024 Estimate Expenditures	2025 Estimate Expenditures	2025 Estimate Expenditures	Notes for Planning
4010 - City of Birchwood	0.00		4,010.97		1,100.18		740.05		1,148.28		
4020 - City of Dellwood	5,067.68		4,472.41		2,750.46		1,773.73		3,077.38		
4030 - City of Mahtomedi	16,807.98		13,751.96		8,159.70		5,300.36		8,543.16		
4040 - City of White Bear Lake	42,659.95		36,007.16		22,416.25		13,169.24		21,679.43		
4050 - White Bear Township	22,269.48		18,462.41		11,414.41		6,796.30		11,482.75		
Community Assessments - TOTAL	\$86,805.09		\$76,704.91		\$45,841.00		\$27,779.68		\$45,931.00		2018 assessments waived
4150 - License Application Fees	365.00		2,055.00		1,530.00		1,620.00		1,840.00		LUC
4151 - License Unit Fees	42,898.00		46,224.00		45,351.00		35,700.00		73,902.00		LUC
4200 - Interest Income	0.00		164.56		897.28		72.00		880.00		
4300 - Misc. Income	4,595.00		1,056.00		162.02		0.00		0.00		
43000 - Government Grants	0.00		7,500.00		6,750.00		5,000.00		0.00		
Fees and Interests - TOTAL	\$47,858.00		\$56,999.56		\$54,690.30		\$42,392.00		\$76,622.00		
4303 - USGS study cost income	0.00		0.00		0.00		0.00		0.00		
4304 - EWM Treatment OR Water Level	0.00		0.00		0.00		0.00		0.00		
4334 - EWM Control/Treatment income	0.00		0.00		0.00		0.00		0.00		
4335 - EWM Cost-Share income	0.00		0.00		0.00		0.00		0.00		
4337 - EWM General Costs income	0.00		0.00		0.00		0.00		0.00		
4460 - Gen. Lake Mgmt Misc income	0.00		0.00		0.00		0.00		0.00		
4500 - Enforcement Fines	0.00		0.00		0.00		0.00		0.00		
4501 - Insurance Refunds	0.00		0.00		49.00		0.00		0.00		
4502 - Office rent sublease Income	0.00		0.00		0.00		0.00		0.00		
4700 - Misc. Refunds	0.00		0.00		0.55		0.00		0.00		
TOTAL INCOME:	\$134,663.09		\$133,704.47		\$100,580.85		\$70,171.68		\$122,553.00		
6010 - Water Patrol Costs		0.00		19,680.00		14,000.00		14,000.00		14,000.00	services \$50/hr (2024)
6020 - Water Quality Test/Analysis		0.00		0.00		0.00		0.00		0.00	LQC - testing, survey
6030 - EWM Program Mgmt Expenses		0.00		0.00		0.00		0.00		0.00	LQC
6031 - EWM Program Administration		0.00		0.00		0.00		0.00		0.00	LQC
6034 - EWM Treatment/Control		25,760.52		19,554.60		31,128.51		15,000.00		27,000.00	LQC
6035 - EWM Cost Share		0.00		0.00		0.00		0.00		0.00	LQC
6036 - EWM Plant Survey		3,400.00		3,600.00		3,750.00		3,750.00		3,850.00	LQC -survey, stary stonewart
6036a - EWM buoys and control costs		0.00		0.00		0.00		0.00		0.00	LQC
6037 - EWM General costs		0.00		0.00		0.00		0.00		0.00	LQC
6039 - EWM Public Information Costs		0.00		0.00		0.00		0.00		0.00	boat launch inspection
6040 - EWM Watershed Nutrient Control		0.00		0.00		0.00		0.00		0.00	LQC
6041 - EWEM Legal Expense		0.00		0.00		0.00		0.00		0.00	LQC
6042 - Marsh Management Project		0.00		0.00		0.00		0.00		0.00	LQC
6045 - Other Aquatic Plant Mgmt Cost		0.00		908.00		1,116.00		1,000.00		1,000.00	LQC phragmites
6050 - General Public Info/ Education		1,114.51		2,644.13		2,024.68		3,600.00		3,600.00	website \$600; boat wake study legal notices
6060 - Lake mgmt misc (buoys)		600.00		1,733.40		692.20		600.00		700.00	LUC-buoys-placement/maint
6060a - Swimmer's itch		771.00		754.00		858.00		700.00		750.00	LQC
6061 - USGS study cost		0.00		599.62		0.00		0.00		0.00	
6062 - Lake Level Resolution Comm		0.00		0.00		0.00		0.00		0.00	LLRC
6070 - Lake Mgmt		0.00		0.00		0.00		0.00		10,000.00	2026/2027 mgmt plan
6071 - Lake Use Study, Special Projs		0.00		0.00		0.00		30,000.00		0.00	~ every 6 yrs-last in 05/06

2025 WBLCD BUDGET - Final Draft

	2021 Revenue	2021 Expenditures	2022 Revenue	2022 Expenditures	2023 Revenue	2023 Expenditures	2024 Estimate Revenue	2024 Estimate Expenditures	2025 Estimate Expenditures	2025 Estimate Expenditures	Notes for Planning
6110 - Administrative Services		24,096.07		18,325.42		26,174.00		26,208.00		30,000.00	16-20 hrs/wk at \$26/hr
6111 - MN Unempl. Compensation		42.00		23.00		25.00		50.00		30.00	.1% of payroll
6112 - MN Commissioner of Revenue		0.00		0.00		0.00		0.00		0.00	
6113 - US IRS		1,714.80		1,369.97		1,978.99		2,004.92		2,295.00	FICA-7.65% of payroll
6115 - Engineering Fees		0.00		0.00		0.00		0.00		0.00	
6120 - Legal Svcs		12,000.00		12,000.00		12,000.00		12,000.00		12,000.00	retainer (\$1,000/mo as of 4/1/18)
6120a - Ord #15 hearing & enforcement		0.00		0.00		0.00		0.00		0.00	
6121 - Enforcement Expenses		0.00		0.00		0.00		0.00		0.00	
6130 - Insurance Premiums		850.00		2,152.00		1,172.00		1,700.00		1,900.00	Liability/MN Workers Comp
											- WBL payroll processing (2025) \$183.59/mo
6140 - Misc Prof Svcs		499.12		2,139.73		16,526.09		8,291.00		7,503.00	- financial srvs (\$2,100) -audit (payable in 2026) -surveyor services (\$700)
6145 - Bank Charges		0.00		0.00		35.00		0.00		0.00	
6150 - App fee refunds		0.00		0.00		0.00		0.00		0.00	
6151 - Unit fee refunds		0.00		390.00		120.00		0.00		0.00	
6210 - Office rent		2,100.00		1,200.00		1,200.00		1,200.00		1,200.00	\$100/mo
6310 - Info system svcs		0.00		199.99		2,131.50		0.00		1,680.00	website refresh
6320 - Info systems software		136.36		485.00		17.91		336.00		400.00	Quickbook, MS, Adobe
6330 - Info systems hardware		89.99		503.99		289.98		0.00		0.00	computer update
6410 - Office supplies		143.82		549.23		626.44		418.00		300.00	
6420 - Stationary supplies		0.00		0.00		180.00		0.00		200.00	letterhead/env
6440 - Copy costs		0.00		0.00		0.00		50.00		100.00	
6450 - Postage costs		96.67		345.32		199.00		445.00		395.00	
6460 - Telephone costs		1,031.01		659.54		469.20		518.76		550.00	
6470 - Office furniture		0.00		0.00		1,364.64		0.00		0.00	
6480 - Office equipment and repairs		0.00		0.00		0.00		0.00		0.00	
6510 - Membership /seminars/subscript		2,145.00		2,219.00		2,321.00		2,500.00		2,300.00	LMC, MN Lakes/Rivers
6520 - Misc Op Exp		0.00		399.99		418.06		200.00		200.00	Board name plates
6521 - Surety escrow funds		0.00		0.00		0.00		0.00		0.00	
6530 - Mtg cablecast		250.00		600.00		550.00		600.00		600.00	\$50/mo
6900 - Account short and over		0.00		0.00		0.00		0.00		0.00	
6999 - Voids		0.00		0.00		0.00		0.00		0.00	
TOTAL EXPENSES:	\$ 134,663.09	\$76,840.87	\$133,704.47	\$93,035.93	\$83,172.00	\$121,368.20	\$70,171.68	\$125,171.68	\$122,553.00	\$122,553.00	
BALANCE:		\$57,822.22		\$40,668.54		(\$23,250.00)		(\$55,000.00)		\$0.00	
A fund balance is being retained for the following reasons:											
~ 2025 audit (pay in 2026): \$2,500 in escrow (#6140)											
~ 2026 or 2027 lake mgmt plan: \$10,000 in escrow (#6070)											



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Paul Kauppi, Public Works Director/City Engineer
Date: June 25, 2024
Subject: Adoption of Certain Parking Restrictions in Ward 2 Neighborhoods

SUMMARY

At its June 11, 2024 regular meeting, the City Council discussed trailer parking and parking restrictions in Ward 2 neighborhoods between Stewart Avenue and Lake Avenue. City Council requested that staff invite residents of the area to the June 25 regular meeting to offer comment regarding the proposed parking restriction changes.

Staff recommends the City Council adopt the attached resolution supporting certain parking restrictions in Ward 2 between Stewart Avenue and Lake Avenue after consideration of public comment.

BACKGROUND INFORMATION

Beginning in 2001, the City Council has approved parking restrictions in the Ward 2 neighborhoods from Stewart Avenue, east to Lake Avenue. The restrictions have allowed for the control of where overflow boat trailers can be parked once the Matoska boat launch lot fills up. Several changes were approved in 2003 and 2005 to help remedy issues as they arose. The attached map shows the current trailer and other parking restrictions for the area.

A major change since the original restriction and amendments were made in the early 2000's is that the streets in the area have, for the most part, been reconstructed from a rural section to an urban section with curb and gutter. With the rural street section that existed when the restrictions were put in place, parking could extend slightly off the road onto the shoulder / boulevard which generally allowed for more room for parking. With an urban street section with curb and gutter, the room to park and drive are now fixed.

On several of the streets with narrower widths, with trailer parking on one side and parked cars along the other, the ability for vehicles to drive in between becomes nearly impossible, creating safety and mobility issues. In addition, boat trailers have become wider and the City has seen an increase in the number of visitors to White Bear Lake trailering boats.

At its June 11 meeting, Council discussed general parking and trailer parking issues in this area and decided that public comment should be heard prior to finalizing any changes to

restrictions. Following that meeting, staff mailed a letter to area property owners, as well as the Chamber and Mainstreet, inviting public comment either in writing or by attending the June 25 City Council meeting. Comments received to date are attached. Any additional written comments will be provided to the City Council at the meeting.

Based upon the June 11 Council discussion and further staff review, the recommended parking restriction changes are as follows:

- 8th Street from Stewart Avenue to Lake Avenue (24-foot wide street)
 1. No parking on north side
 2. No trailer parking on south side

- 9th Street from Stewart Avenue to Lake Avenue (24-foot wide street)
 1. No parking on north side
 2. No trailer parking on south side

- 10th Street from Morehead Avenue to Johnson Avenue (24-foot wide street)
 1. No parking on north side
 2. No trailer parking on south side

- 11th Street from Stewart Avenue to Johnson Avenue (22-foot wide street)
 1. No parking on north side
 2. No trailer parking on south side

- Morehead – 11th Street to TH 96
 1. No Parking on east side
 2. No trailer parking on west side

RECOMMENDATION

After receiving public comment, staff recommends the City Council adopt the attached resolution approving parking restrictions in Ward 2 between Stewart Avenue and Lake Avenue.

ATTACHMENTS

Resolution

Current and Proposed Parking Restrictions Maps

Resident Comments

RESOLUTION NO.

ORDERING PERMANENT PARKING RESTRICTIONS IN THE WARD 2 NEIGHBORHOODS ON CERTAIN STREETS BETWEEN STEWART AVENUE AND LAKE AVENUE

WHEREAS, there have been safety and mobility concerns expressed by residents and City staff caused by the combination of narrow street widths and parking of vehicles and trailers on both sides of the roadways in the Ward 2 neighborhoods adjacent to Lake Avenue; and

WHEREAS, the area, specifically between Stewart Avenue and Lake Avenue, has naturally served as overflow boat trailer parking for the boat launches at Matoska Park and Ramsey County Park; and

WHEREAS, certain parking restrictions exist in the area that were enacted prior to the streets being reconstructed to narrower, urban sections; and

WHEREAS, following public comment and deliberation, the City Council deems it necessary to further restrict parking in certain areas.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby prohibits parking of trailers or vehicles with attached trailers in the following locations:

1. The south side of 8th Street from Stewart Avenue to Lake Avenue
2. The south side of 9th Street from Stewart Avenue to Lake Avenue
3. The south side of 10th Street from Morehead Avenue to Johnson Avenue
4. The south side of 11th Street from Stewart Avenue to Johnson Avenue
5. The west side of Morehead Avenue from 11th Street to TH96

BE IT FURTHER RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby prohibits parking of all vehicles in the following locations:

1. The north side of 8th Street from Stewart Avenue to Lake Avenue
2. The north side of 9th Street from Stewart Avenue to Lake Avenue
3. The north side of 10th Street from Morehead Avenue to Johnson Avenue
4. The north side of 11th Street from Stewart Avenue to Johnson Avenue
5. The east side of Morehead Avenue from 11th Street to TH96

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

RESOLUTION NO.

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

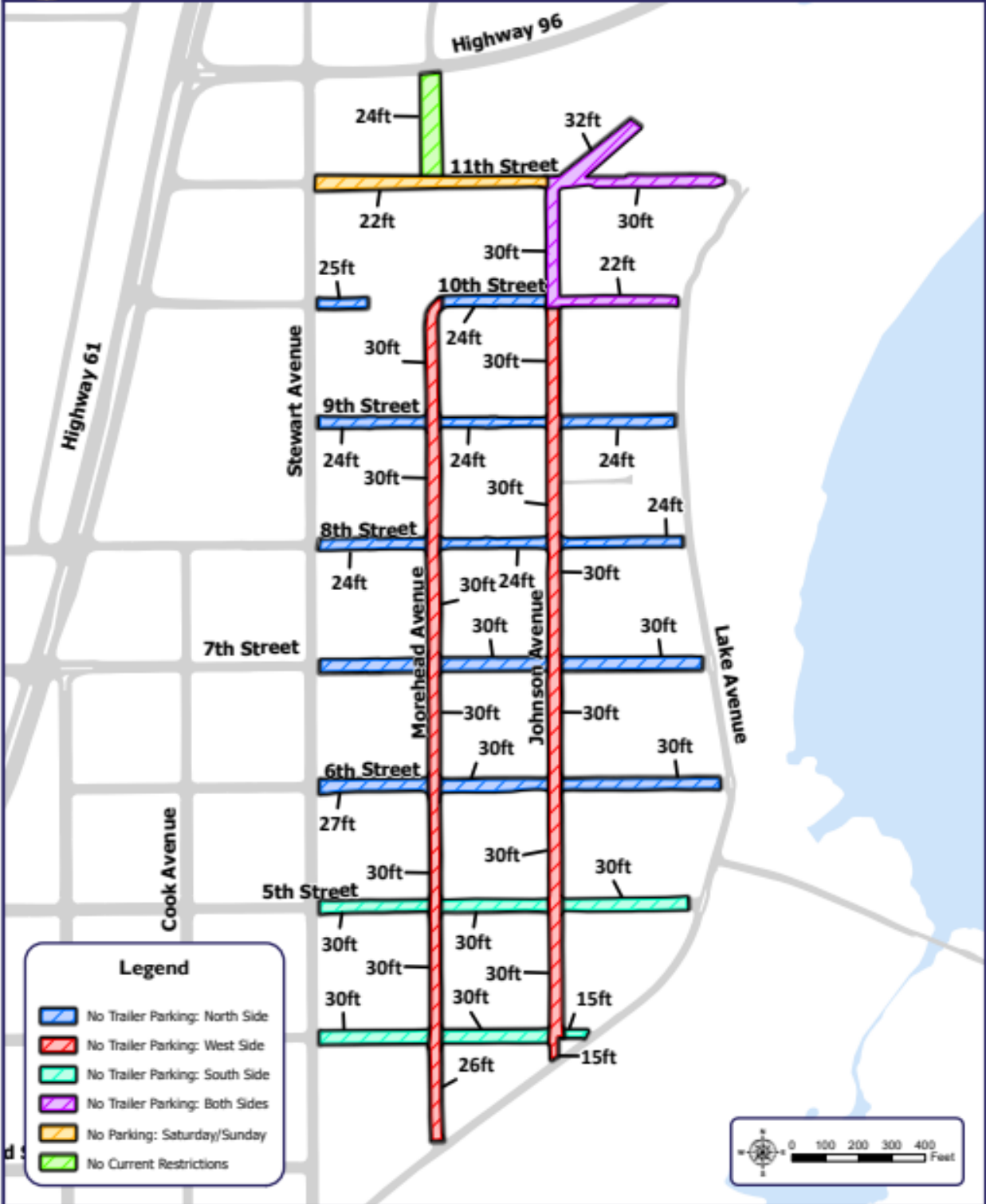
ATTEST:

Caley Longendyke, City Clerk



Current Parking Restrictions

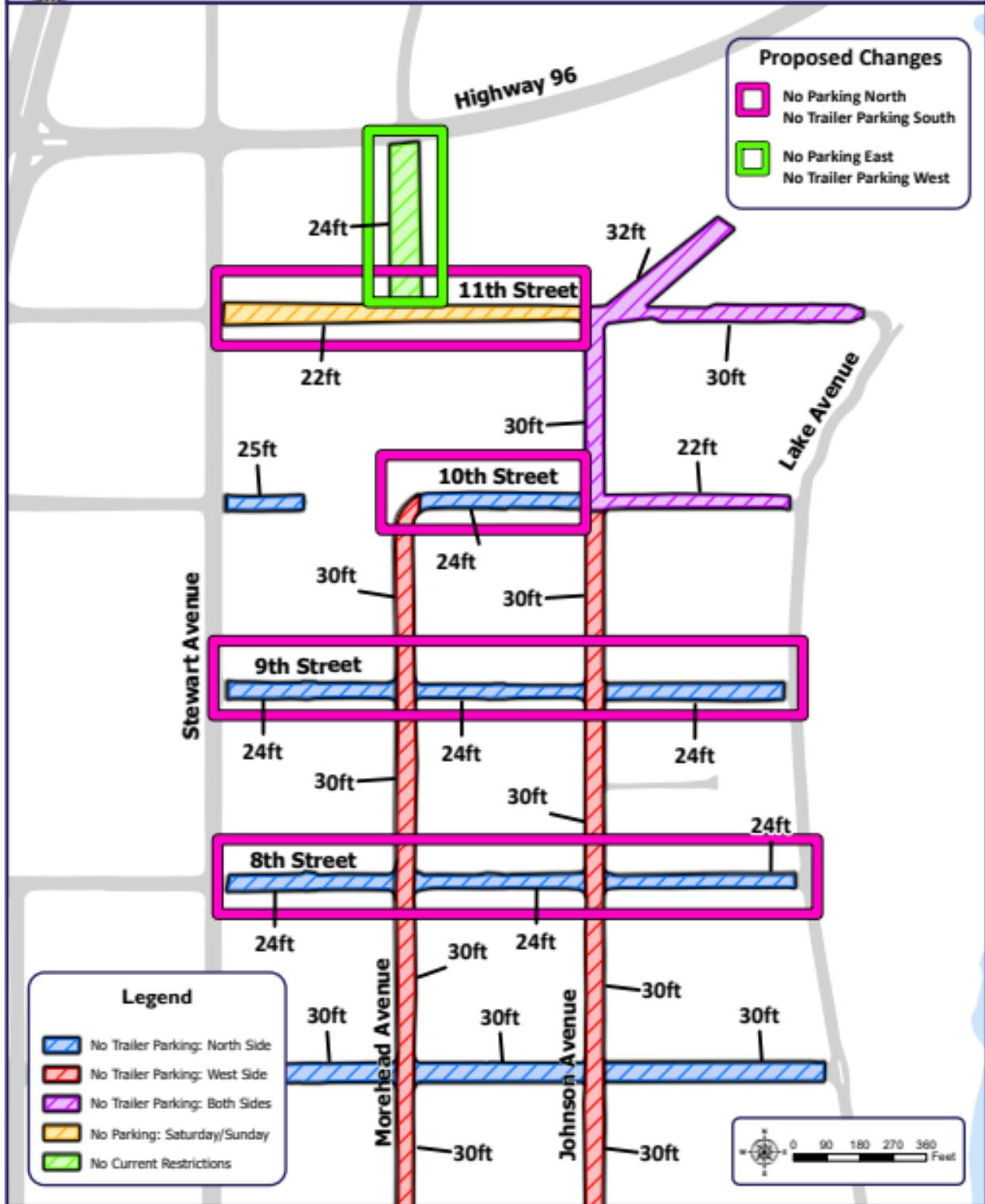
City of White Bear Lake





Proposed Parking Restrictions

City of White Bear Lake



Paul Kauppi

From: Josh <nashsiah90@gmail.com>
Sent: Saturday, June 15, 2024 6:36 PM
To: Paul Kauppi
Subject: New Parking

I find this new parking restriction ridiculous; and I don't see how it is enforceable. Are you planning on having signs in everyone's front yards saying no parking? Are you going to write tickets to everyone? There are parades, events, market fest, pancake breakfast, out of town visitors, people have parties and guests over, how are they going to know they can't park there? Is it enforceable to them? Are they going to be ticketed? If so, how? If not, who is responsible for following this rule? Just the residents? Are you saying only the residents are not allowed to park in their front yard but anyone else can? What about people who use their front yard for a few minutes to unload something? Are they going to get a ticket? What about delivery trucks and mail trucks and police officers who have to park there? Are there exemptions then? It seems to me the only people getting hit with this are the residents; some of whom have been using their front yard for 30+ years. Some people don't have enough parking in their driveway, are you saying they need to buy smaller cars or get rid of their vehicles? What is sparking this change? Was there an accident?

Paul Kauppi

From: Janet Pickett <pickett,janet@gmail.com>
Sent: Saturday, June 15, 2024 6:39 PM
To: Paul Kauppi
Subject: Proposed Parking Restriction Change Letter

I received a letter today about proposed additional restrictions on parking in the area east of Stewart toward the lake. I live on the southeast corner of 4th and Stewart. Since you are concerned with safety, I am wondering if you would consider adding either yield or stop signs at the intersections in that same area that have none. When I drive through there I always wonder why there are unmarked intersections. It is concerning during the day but even more so at night. I suggest in the interest of safety that you add traffic management signs to the unmarked intersections at the same time you deal with the parking problems.

Janet Pickett

2268 4th St.

Paul Kauppi

From: Emily Kirsch <emily.hallberg@gmail.com>
Sent: Sunday, June 16, 2024 10:37 AM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes on 11th Street

Hello,
My name is Emily Kirsch and I am a property owner at 2286 11th St. We received your letter with the proposed changes to parking on our street. We understand and support the need for additional restrictions on our street with regard to boat trailers. We also support changes to no parking on the north side. We are opposed however to a complete parking ban on both the north and south side of 11th street on Saturdays and Sundays as shown on the parking map. A full parking ban will limit the ability for friends and family to be able to park and visit our household on those days. Especially when parking can already be difficult in the neighborhood on busy summer days. It will also limit our own ability to park a car outside of our garage for the day as needed. Saturdays and Sundays are the days when we are most likely to park on the street to allow for house and yard projects and not being able to park on the street would hinder those efforts.

If full parking bans must be in place, perhaps there could be a time restriction limiting no parking to peak day time hours only or having a 2 hour parking limit on the south side of the street. The limitation should also only be enforced during the Summer season. Very few cars park on our street any other time apart from a handful of summer days. Restricting all parking to other times of the year would be unnecessary.

Thank you for your time and please let us know if you would like to discuss further.

Regards,
Emily Kirsch
651-492-4449

Paul Kauppi

From: Phil Kirsch <pskirsch@gmail.com>
Sent: Sunday, June 16, 2024 10:50 AM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes

Hi Paul,

I'm writing in regard to the proposed parking restriction changes specifically along 11th Street where I own my home. I hope to attend the meeting, but in the event something come up I wanted to send you this note.

For the flow of traffic on the weekends I support no parking on the north side of the road, however I disagree with the proposal to ban parking on the street during the weekends. I also do not support the trailer parking ban on the south side of the street.

I regularly park on the street in front of my house during Saturdays and Sundays for yard projects, events with family and friends, and general convenience. I understand that on some summer weekends parking can be a little difficult on the street given the cars and trailers that park there, but rather than being an inconvenience I embrace it as a part of summer and welcome the people who come to our community to enjoy our beautiful lake. I've never had an issue with accessing my driveway. While it can slow down two way traffic, perhaps a better solution it to make the 22 foot wide 11th street a one-way heading east and allow all parking on the south side. Traffic flow would improve and emergency vehicles could have unfettered access.

Thank you,
Phil Kirsch
2286 11th Street

Paul Kauppi

From: Kelly Neeb <kellyneeb@gmail.com>
Sent: Monday, June 17, 2024 12:12 PM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes letter- 11th Street and Stewart Ave

Hello Paul,

I am a homeowner at 5014 Stewart Ave and received your letter about the proposed parking restrictions. I very much appreciate receiving the letter in advance of any decisions being made, and for the opportunity to offer comments/feedback.

I agree with and support the 11th Street (Stewart to Johnson) changes of no trailer parking and no parking on the north side. I would like to take it further and suggest no parking *at all* on 11th (after Stewart) as the road is just so narrow there it makes it difficult to cross the street when a car is parked (esp a larger vehicle) as cars turn so fast rounding that corner. We have younger kids at home, and there are other small kids in the neighborhood, so I worry for their safety with this. Last summer I witnessed a girl get hit by a car while on her bike crossing from 11th (coming from the beach) on Stewart, perhaps due to low visibility. Thankfully she was okay!

I would also like to propose no trailer parking on Stewart from 11th to hwy96. Parking is so limited for the few homes on this stretch of road, it makes it difficult for the homeowners with extra vehicles/guests as a few trucks can take up the whole space when the trailer is included. And again, having younger kids that are crossing the roads on foot and bikes in the neighborhood, these large vehicles obstruct the view for them.

Thank you for the consideration and I appreciate all that you and your team do for our great city!

Have a wonderful day!

Kelly Neeb

Paul Kauppi

From: Jim Kritta - White Bear IT Solutions <jkritta@wbisolutions.net>
Sent: Monday, June 17, 2024 12:41 PM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes

I would like to state that I strongly support the new Proposed Parking Restriction Changes listed on the letter from June 13th.

I live on the corner of Stewart Ave & 11th St. I can't count the number of accidents and "close calls" I've seen and heard at that intersection. They've increased dramatically since the new sidewalk on the south side of 11th St. was put in and the road was narrowed. With vehicles and trailers parked on the east side of Stewart Ave. and the south side of 11th St. it is close to impossible to see the northbound Stewart Ave. traffic from 11th St.

Here are just a couple of examples of the maze created on 11th St. impeding traffic:





Obviously this is a huge safety hazard so I'm happy it's being addressed.

Also, The legend for the "Current Parking Restrictions" indicates "No Parking: Saturday/Sunday" for 11th St. from Stewart Ave. to Johnson Ave. This is the first I've heard of this and there's no signage indicating that. Is that a mistake or am I missing something?

Thanks much,



Jim Kritta
4986 Stewart Ave
White Bear Lake, MN 55110
Phone: 651-447-7186
<http://www.wbitsolutions.net>

Due to the nature of my position, please contact me via e-mail for faster response

Paul Kauppi

From: Fred Ames <fdames@msn.com>
Sent: Monday, June 17, 2024 5:47 PM
To: Paul Kauppi
Subject: Proposed Parking Restrictions Changes

Dear Paul, Council members and citizens of White Bear Lake,

I wish to comment that we, my wife Kristi and I, fully support the recommended changes to parking in our West Park neighborhood. My family moved into our current home at 2302 10th St. in 1965 and Kristi and I purchased this home from my parents in 1987 after they retired. I am 3rd gen at this address and have witnessed decades of events like Parades, Triathlons and Fourth of July fireworks shows. This is a mostly quiet area even with West Park just a few steps out our front door, however, parking can be an issue during events in the area and there have been numerous times we have discussed the congestion you are now proposing to fix.

Tenth Street in just under 25 feet wide curb to curb, My compact suv is 7 feet wide mirror to mirror in width. Two Subaru Outbacks parked across from one another leaves about ten feet of clearance for traffic. How about two full size suv or pick-up style vehicles parked across from one another? How wide is a fire truck or an ambulance these days? We have been concerned, as council is, of this issue for some time. In an emergency we would need our Police, Paramedics and Firefighters to have full and rapid access to the neighborhood ASAP to save a life or control a fire.

The Minnesota State Fire code in chapter 5 503.2.1 regarding dimensions of access roads spells out an "Unobstructed width of not less than 20 feet exclusive of shoulders". I think the City of White Bear Lake should take this proposed action to comply with State Fire Code and keep our neighborhood safe for visitors and residents.

Thank You,

Fred and Kristi Ames
2302 10th St
White Bear Lake, Mn.
651 363 4282
fdames@msn.com

Paul Kauppi

From: Lynne Kuechle <lkuechle@yahoo.com>
Sent: Monday, June 17, 2024 6:59 PM
To: Paul Kauppi
Subject: Parking

Hello. We received the letter about proposed parking restrictions in White Bear Lake. We have no concerns about them; in fact, we believe they will make it easier to drive, walk and bike safely in those areas.

I'm writing in hopes that at some point the city takes a look at 5th and 6th Streets (where they cross Johnson and Morehead particularly) as well. Especially during events like Marketfest, cars are lined up bumper to bumper on both sides of the streets, right up to the intersections. That makes it very difficult to safely cross any intersections that don't have four-way stops. The same thing happens in winter if there's a lot of snow. I find myself edging into the intersection and hoping no one is barreling the other way with no intention of slowing or stopping. This has been an ongoing issue since we moved here in 1997. The relocation of Lakeshore Players has helped but not eliminated the situation. I know we want people to visit our lake and downtown area, but what if a fire truck or police car needed to get through? We need to be able to see at the intersections. Some "no parking past this point" signs (especially on Fifth Street and on Morehead) and/or fewer uncontrolled intersections in this area would help, though I know there would be a cost involved.

Thanks,

Lynne and Matt Kuechle

Paul Kauppi

From: Steve Goranson <slgoranson@gmail.com>
Sent: Tuesday, June 25, 2024 9:51 AM
To: Paul Kauppi
Cc: Marcia Jensen
Subject: One-sided parking plan

Dear Mr. Kauppi,

Please add us to your list of residents who are opposed to the parking plan outlined in your letter dated June 13.

We have lived in the neighborhood since 1992, first on 8th and Johnson, and for the last 17 years on 9th and Morehead. This area of White Bear Lake has seen a lot of changes over that time (e.g., Lake Avenue improvement, West Park project, curb/gutter/sewer) and they have all made life here better for neighborhood residents as well as visitors.

However, the Proposed Parking Restrictions seems like a drastic solution to a minor and only occasional problem. Republic's garbage trucks make it through the neighborhood with ease as do all the delivery vehicles, including tractor-trailers.

In our experience, the only really narrow openings occur when various contractor vehicles are parked on both sides around a construction or remodeling project. A simple call or reminder from the city could remedy this.

When does parking actually create safety issues? Well, Manitou Days Parade, 4th of July fireworks, and Marketfest come to mind. That's seven days. Hardly enough to inconvenience an entire neighborhood when temporary signs already do the trick.

As for safety, may we suggest that parking on both sides might confer some benefit in that it forces drivers to slow down and be aware of their surroundings. Certainly the recent letters about accidents and close calls on 8th and Johnson have come to your attention. Perhaps a review of our uncontrolled intersections might be in order rather than parking restrictions.

Thank you for your consideration in this matter.

Best regards,
Marcia Jensen and Steve Goranson
sg

Steve Goranson
4927 Morehead Avenue
White Bear Lake, MN 55110
Mobile 612.247.8299
slgoranson@gmail.com

Paul Kauppi

From: lisa brock <lisabrocka@gmail.com>
Sent: Tuesday, June 25, 2024 8:43 AM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes

Hello,

My husband and I, property owners at 2291 10th St, are fully in favor of one side parking on 10th Street. As was clearly demonstrated once again during the Manitou Days parade, this street is too narrow to accommodate parking on both sides. However, we are opposed to having the parking on the south side of the street on our block. There are three driveways on the north side of the street and if cars are parked on the south side, it's very difficult to maneuver in and out of the driveways. There are no driveways on the south side of our street.

Please retain parking on the north side of 10th Street!

Thanks,
Lisa Brock

Paul Kauppi

From: Tracey Dutcher <tvdutcher@gmail.com>
Sent: Monday, June 24, 2024 9:05 PM
To: Paul Kauppi
Subject: feedback on proposed parking restriction changes

Dear Mr. Kauppi -

Thank you again for the time you spent speaking with me today. It was helpful to hear some of the considerations that went into the proposed changes.

As noted - my husband and I live at 2293 10th St, between Morehead and Johnson. Our house is on the north side of the street, and our driveway very long and narrow - barely the width of a single vehicle.

We are strongly in favor of restricting parking on 8th, 9th, 10th, and 11th, and prohibiting boat trailer parking on 10th between Morehead and Johnson. However - while we understand the desire for consistency in which side of the street parking is allowed - we also feel very strongly that there are unique circumstances to 10th that warrant a break from consistency. We do not have a pedestrian sidewalk on that portion of 10th, so there is no need to ensure parking aligns with a sidewalk. Additionally, due to the narrowness of our driveway, it is incredibly difficult to back out of our driveway when cars are parked opposite the driveway on the south side of the street, and it's been a safety hazard during very congested parking events in the past. None of the other driveways on 10th face similar challenges, with most either being alleyways where people are pulling out forward or have additional room to maneuver.

We appreciate the attention of your office and City Council to address the ongoing access and safety issues in our neighborhood, and as noted, are strongly supportive of the proposed changes. We also request reconsideration of the parking on 10th to allow parking only on the north side of the street.

Please let me know if you have any questions or would like further discussion on the points above.

Thank you,
Tracey and Mick Dutcher
2293 10th St.
970-215-0868

Paul Kauppi

From: KRIS & RICHARD HUBBS <krisandrichardhubbs@comcast.net>
Sent: Friday, June 21, 2024 11:56 AM
To: Paul Kauppi
Subject: Comments -Proposed Parking Restriction Discussion on 6/25/24

Dear Paul Kauppi,

We are writing this email because we are unable to attend the comment/feedback meeting on 6/25/24.

We live at 2299 11th Street and own a empty lot at 2295 11th Street/Morehead

First of All, we support changes to the parking as it has become difficult for traffic with parking on both sides. In particular , the intersection of 11th Street and Morehead has become very difficult as most drivers on Morehead do not stop or even yield to traffic on 11th Street. I think people are using this route to avoid stopping at the light on Highway 96 and 61. We were wondering if a yield or stop sign is appropriate?

We anticipate building a new house at 2295 11th Street and are concerned that there will be no legal way for construction vehicles with trailers to stop at the jobsite. Is there a possibility of differentiating between boat and other trailers? Temporary parking exemptions etc?

Thank you for giving us an opportunity to express our concerns.

Sincerely,

Richard and Kris Hubbs

Paul Kauppi

From: Chris Wilke <cwilke00@gmail.com>
Sent: Tuesday, June 25, 2024 4:22 PM
To: Paul Kauppi
Subject: Proposed Parking Restriction Changes Meeting, 6/25/2024

Good Afternoon,

I'm responding to a letter I received on 6/13 regarding parking, safety issues in my neighborhood. I fully agree actions need to be taken to mitigate the parking issues, particularly with boat trailers, in the neighborhoods to the west of the lake. I support the proposed changes for 11th St and Morehead; however, I feel it's very very necessary to bring up a couple of other points about the parking/traffic issues in the neighborhood. On busy weekends, there are many boats launched at Matoska (some on a regular basis) without a launch permit. This was enforced at one time. I strongly urge the city to reconsider enforcing this again, at least on busy lake-traffic days, not just the parking lot, but at the actual launch. I understand the lot will get filled and vehicles with empty trailers need to park on the streets, but they should be held accountable to the same regulations as users who pay the annual fee to launch. I pay an annual fee year after year. Why should I pay when others, including non-residents, do not? Additionally, I urge the city to please re-evaluate the uncontrolled intersections in the neighborhoods. These have always been a danger twelve months a year but when there are multiple individuals (many who are not familiar with the area or the uncontrolled intersections) driving 3/4 ton trucks, large SUVs and other full size vehicles, pulling very large, very heavy, very bulky watercraft on trailers with limited stopping ability, we are asking for the opportunity of a potential catastrophe. I live on the corner of 5th and Johnson and I can assure you I am witness to the congestion, confusion and lack of patience every weekend. People park encroaching on driveways, alleys and sidewalk crossings. I see people run stopsigns frequently but worse is when patience runs out and drivers accelerate at unsafe speeds through the neighborhoods and the uncontrolled intersections.

I wish I could attend this evening so I could vocalize my concerns but it won't be possible. I can be reached via email or phone @ 651-303-5663.

Respectfully,

Chris Wilke
4798 Johnson Ave
White Bear Lake, MN



City of White Bear Lake
Police Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Dale Hager, Police Chief
Date: June 25, 2024
Subject: 2024-2025 School Resource Officer Agreement

SUMMARY

The City Council will consider adopting a resolution authorizing the Mayor and City Manager to execute an agreement with White Bear Lake Area Schools for three School Resource Officers for the 2024-2025 school year.

BACKGROUND INFORMATION

Since the mid-1990's, the Police Department has provided support to the White Bear Lake Area School District ("District") by staffing two School Resource Officers (SROs) in district buildings during regular school hours. The mission of the SRO program is to "support and foster the safe and healthy development of all students in the District [or at the School] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety."

Through a series of changes to District buildings over the last two years, the need for one additional SRO has arisen. The most significant of these changes is the unification of the two high schools. Starting in the fall of 2024, there will be one high school, which has been constructed on the North Campus site. This unified high school will house all of the students who were formerly housed in both the North and South Campuses. The anticipated enrollment in the fall of 2024 at the unified high school is 2,555 and the total capacity is 3,200. Due to the size / enrollment of this new high school the District requested the City to add one additional SRO to help ensure adequate coverage at the new North Campus which brings the total to three SRO's provided by the Police Department.

To fulfill the District's request, the City would add an additional sworn officer to the Police Department, increasing from thirty-one (31) to thirty-two (32) sworn officers. The last time the City added an officer was 2019 and prior to that it had been approximately twenty years since the roster had been expanded.

Officers apply to be and are assigned as SROs for a continuous period of four years. During that time, they foster relationships with school administration, staff, parents, and most importantly students. Through this program they present to students and staff on topics including criminal

justice issues, community and relationship building, emergency response, crime prevention, health and safety topics, and careers in law enforcement. They also investigate criminal activity within the schools and juvenile crimes throughout our service area. Assigned officers remain as City employees and are still able to support regular operations at the Police Department during non-school days / hours.

For the 2024-2025 school year the District will contribute \$260,820 to the City for the SRO program and reimburse the City for POST Board-required SRO training. The District contributions have been recalculated and based off of the current corresponding Patrol Officer Union labor agreement. Future SRO agreements will also reflect current officer compensation and training requirements.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to execute an agreement with White Bear Lake Area Schools for three School Resource Officers for the 2024-2025 school year.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION APPROVING AN AGREEMENT WITH WHITE BEAR LAKE AREA SCHOOLS FOR SCHOOL RESOURCE OFFICERS FOR THE 2024-2024 SCHOOL YEAR

WHEREAS, since the mid-1990's the City of White Bear Lake has partnered with the White Bear Lake Area School District ("District") to provide two dedicated School Resource Officers (SRO) to the District; and

WHEREAS, the mission of the SRO program is to "support and foster the safe and healthy development of all students in the District [or at the School] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety"; and

WHEREAS, the 2024-2025 school year will be the first year that the newly constructed unified high school at the North Campus will be fully operational; and

WHEREAS, the District has requested a third SRO to help better serve the unified high school; and

WHEREAS, the Chief of Police and City Manager find it to be in the best interested of the City and District to provide a third SRO; and

WHEREAS, the District has agreed to reimburse the City \$260,820 in addition to the cost of POST Board-required SRO training for three SROs for the 2024-2025 school year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby authorizes the Mayor and City Manager to execute an agreement with the White Bear Lake Area School District to provide three School Resource Officers for the 2024-2025 school year.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk